

Exhibit Registration Form

Space is available to industry and government exhibitors at a cost of \$750 for an 8'x10' exhibit area. This fee includes one six-foot skirted table, chairs, all conference materials, lunch both days for two people, Monday's social, commander's reception on Wednesday and tour of Defense Supply Center Richmond. Additional representatives may be added at the conference registration price of \$350 per person.

Set up time is 3 p.m., June 2. Display hours are 8 a.m. - 5 p.m. June 3; and 8 a.m. - 4 p.m., June 4, and 8 a.m. - 11:30 a.m. on June 5.

Phone and electric power can be provided at an additional charge through Holiday Inn Select. Place your order with Holiday Inn Select's catering director, Amy Reiss, no later than Friday, May 16, 2003. Telephone: 804.897.1404 - Fax: 804.379.0973.

**Exhibit space is limited, so use this form to register early.
Registration deadline is May 14, 2003.**

Help the Small Business Office to help you. Circle ALL that apply:

- A Large Business
- B Small Business (SB)
- M Small Disadvantaged Business
- R Service-Related Disabled Veteran-owned SB
- T Other Veteran-owned SB
- U Woman-owned Small Disadvantaged
- W Woman-owned SB
- Z HUBZone SB

Company: _____

Cage Number(s): _____

Point of Contact: _____

Phone: _____ Fax: _____ Email Address: _____

Address: _____

City: _____ State: _____ Zip: _____ Country: _____

Names of Exhibitors (List exactly how badge should read.)

Name: _____

Company: _____

Address (if other than above): _____

Phone: _____

Fax: _____

Email: _____

Send confirmation to (name and email address): _____

**Your exhibit space fee must be received within three business days of your telephonic reservation.
Your reservation is not guaranteed until confirmed back to you by Menagerie via email.**

We are unable to accept credit cards. Mail the appropriate registration forms, along with a check or money order, payable to Menagerie (TIN# 169549243).

Menagerie
P. O. Box 74006
Richmond, VA 23236

For overnight deliveries:

Diane Pugliese Gillert
Menagerie
8703 Eagle Run Court
Richmond, VA 23236
Telephone: 804.363.7705

Cancellation Policy: Requests for cancellation and refund of exhibit fees must be received in writing via mail, fax, or email by May 30, 2003. No refunds will be granted after that date. Refunds will be processed by June 20, 2003.

Tour Registration

☐ I will be taking DSCR Tour, June 5.

Attendees Name(s): _____